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Installation Guide

Mounting

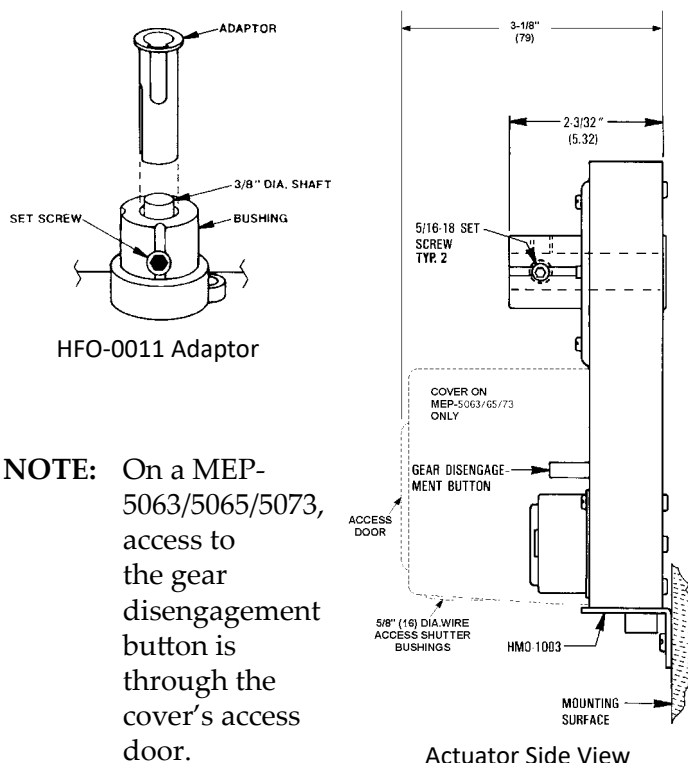
These actuators are designed to mount on a standard 1/2 in. (13 mm) diameter shaft or a 3/8 in. (9.5 mm) shaft using the optional HFO-0011 adaptor.

Standard Instructions

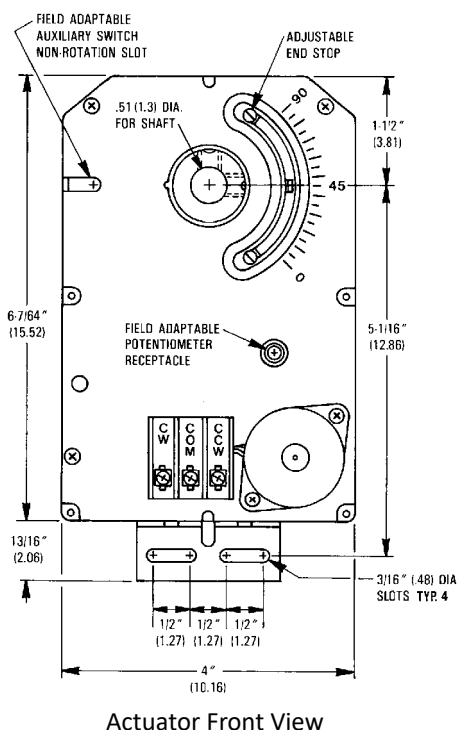
- Slide the actuator directly onto the 1/2 in. diameter damper shaft. The shaft must extend a minimum of 1-3/4 in. from the mounting surface. (For a 3/8 in. shaft, see [HFO-0011 Adaptor on page 1.](#))
- Place the non-rotation bracket (supplied) on the non-rotation tab (see illustration). Leave a gap of 1/8" between the bottom surface of the actuator and the bracket to allow for play during operation.
- Attach the non-rotation bracket to the mounting surface using (2) #8 or #10 self-tapping screws (not included).
- Depress the gear disengagement button and:
 - Rotate the drive hub until the indicator stops at the "90" mark if the damper is **clockwise (CW)** to close.
 - Rotate the drive hub to the "0" mark if the damper is **counterclockwise (CCW)** to close.
- Position the damper to full open.
- Torque the two 5/16-18 set screws 75 to 85 in.-lb.
- Depress the gear disengagement button and rotate the drive hub/damper to the closed position.
- Loosen the adjustable end stop, position against the damper position indicator, and retighten (to 9 in.-lb. maximum).

HFO-0011 Adaptor

- Mount the actuator over the 3/8 in. shaft.
- Slide the HFO-0011 over the shaft into the drive hub of the actuator.
- Align the adaptor slots with the set screws.
- Partially tighten the set screws.
- Continue with Step 2 under the Standard Instructions section above.

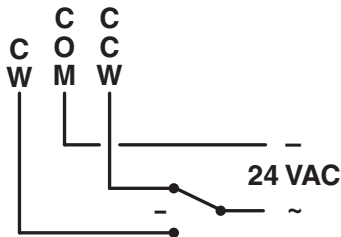


NOTE: On a MEP-5063/5065/5073, access to the gear disengagement button is through the cover's access door.



Wiring

- Connect the common to the “COM” terminal.
- Connect the clockwise 24 VAC lead to the “CW” terminal.
- Connect the counterclockwise 24 VAC lead to the “CCW” terminal.



Wiring Detail

Maintenance

No routine maintenance is required. Careful installation will also ensure long term reliability and performance.

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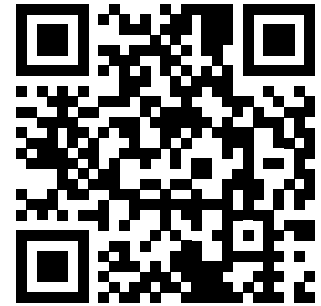
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More Information

For **specifications and list of accessories**, see the [MEP-5061/5071 Data Sheet](#) on the KMC Controls [web site](#).



For information about a **rotary feedback potentiometer**, see the [CME-2003 Rotary Feedback Potentiometer](#) on the KMC Controls [web site](#).



For information about **auxiliary switches**, see the [CME-1000 Series Rotary Cam Auxiliary Switches](#) series on the KMC Controls [web site](#).



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