Quick Reference Guide

Roof Top or Heat Pump Unit Discharge Air Temperature

Zone Information (# of Zones, # of Zones Calling for Cooling, and # of Zones Calling for Heating)

Home Screen

```
WED 7/30          5:33 PM

55°F        COOL: ❄
            OCC:  ☾
            FAN:  ⚙

            COOL CALLS 5
```

Override Screens

```
       SYSTEM MODE
SYSTEM ENABLE:  AUTO
```
```
    OCCUPANCY OVERRIDE
OCC OVERRIDE:  OFF
```
```
      FAN MODES
UNOCC:  AUTO
OCC:  AUTO
```

Up

Left   *Right*

ENTER

(Override)   (Menu)

Override   *Configuration*

Down

Configuration Screens

```
⣿      MAIN MENU      ⣿
ABOUT
ADVANCED
ALARM
DATE/TIME
SCHEDULE
SETPOINTS
```
```
⣿       SCHEDULE      ⣿
ENTIRE WEEK [MON-SUN]
WEEKDAYS [MON-FRI]
WEEKEND [SAT-SUN]
INDIVIDUAL DAYS
HOLIDAYS
```
```
       ENTIRE WEEK
1:  7:30:00  AM  ON
2:  5:15:00  PM  OFF
3:
4:
5:
6:
[→] DELETES ENTRY
```

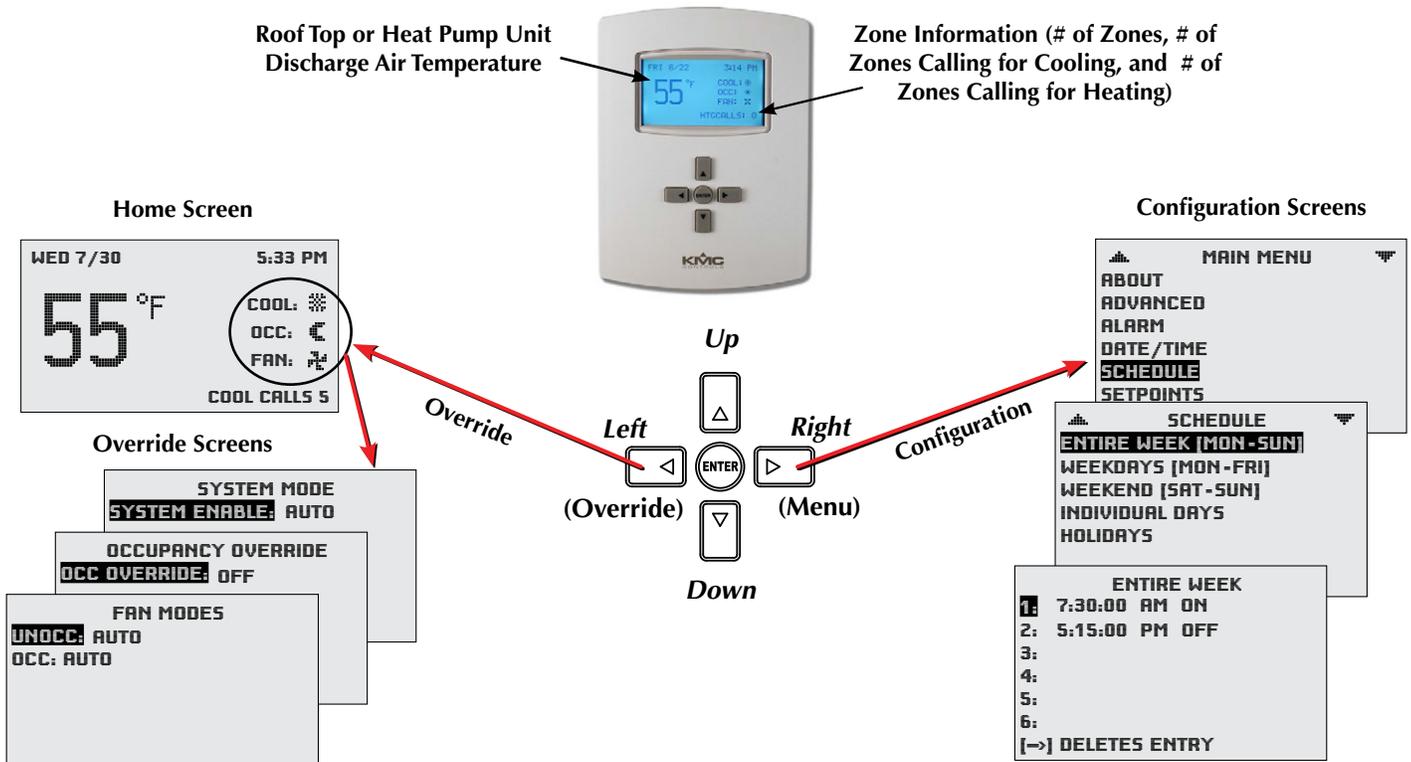## Navigation

Navigate the menus and change settings by pressing a combination of various arrow buttons and the (center round) Enter button. Push the:

* *Enter* button to select and/or exit value editing.

* *Up* or *Down* button to move among entries.

* *Right* or *Left* button to move among value fields.

* *Left* button to return to the Home screen.

NOTE: Access to various functions may require a password.

NOTE: See the **FlexStat Operation Guide** for complete details on FlexStat configuration.

RTU/HPU Temperature Setpoint Adjustment

When programmed for Roof Top Unit (RTU) or Heat Pump Unit (HPU) Discharge Air Temperature (DAT) control, the number displayed on the screen is the RTU's DAT instead of the room temperature FlexStats normally display. That setpoint is preprogrammed and cannot be changed from the menu.

Heat/Cool, Fan, Occupancy, and Override

When the fan is commanded to run, the animated "FAN" icon on the display rotates (if programmed to). When the fan command stops, the fan icon is motionless.

The "OCC" icon shows a sun when in Occupied mode and a quarter moon when in Unoccupied mode.

HEAT or COOL will show (and be animated when there is an active command to move the temperature toward the setpoint via mechanical heating/cooling or an economizer), depending on the current mode. This can also be turned OFF.
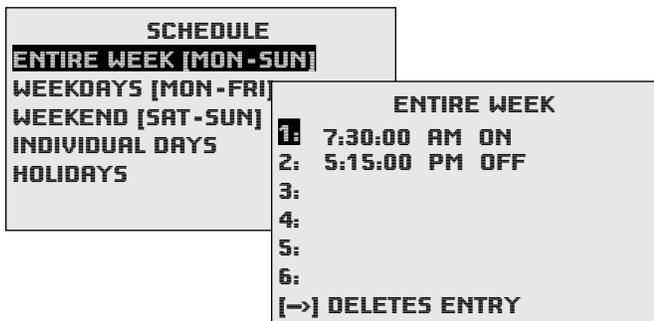
To override these modes from the Home (temperature display) screen, press the *Left* arrow button. Press *Up* or *Down* to get to the desired line and then *Enter* (twice) to edit the mode setting. Press *Left* to exit to Home.

Main Menu and Settings

From the Home (temperature display) screen, press the *Right* arrow button to enter the Main Menu.

NOTE: Settings and adjustments may require a password.

Schedules

The factory default schedule is always occupied (ON). To modify the schedule for mixed occupied (ON) and unoccupied (OFF) times, select Schedules in the Main Menu and press:

1. *Right*/*Left* to move among days and *Enter* to select.

2. *Up*/*Down* to move among entries and *Enter* to select and edit.

3. *Right*/*Left* to move among value fields.

4. *Up*/*Down* to increment/decrement value.

5. *Enter* to exit value editing.

6. *Left* to move back to days or back one page.

NOTE: If a day of a week (e.g., Friday) has a different schedule than the rest, using the Weekdays menu first and then modifying that one day in the Individual Days menu may be easier (two entries) than entering schedules for each day separately in the Individual Days menu (five entries).

NOTE: The last overlapping entry overrides any other. For example, suppose the WEEKDAYS menu is used to set all weekdays for 7:00 AM ON and 5:00 PM OFF, and then the INDIVIDUAL DAYS menu is used to add some additional evening meeting ON times for Tuesday and Wednesday. If the WEEKDAYS menu is later used to change the ON time from 7:00 to 7:15, schedules for all the individual week days will be reset to conform to what appears in the WEEKDAYS menu and any special times for individual days will be erased. (Special day schedules will then need to be added again through the INDIVIDUAL DAYS menu).

The Holiday entries will override the normal occupied weekly schedule entries and keep those days' settings at their setback values. (Setback values are entered in the Setpoints section of the Main Menu.)

NOTE: See the **FlexStat Operation Guide** for more information on FlexStat operation.

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